

# Hudson Branch Campus Middle College

2019-2020 Application



Hudson Branch Campus Middle College is a public middle college program for learners who are looking for an affordable and customized path to postsecondary education. Hudson Branch Campus Middle College is funded through the Hudson School district's foundation allowance, which alleviates cost to learners and their families.

The primary goals of the Academy are to increase access to postsecondary opportunities, bridge the gap between high school and college, and recognize that a postsecondary education can play an important role in a learner's independence. As a result, dual enrollment opportunities at Jackson College are an integral part of program completion. Learners, after five years, will graduate with a high school diploma, a Michigan Early Middle College Association Certificate, and additionally the opportunity to obtain a trade certification, up to 60 transferable college credits, or an associate's degree. This education is provided with no out-of-pocket cost to the learner or their family.

With emphasis on postsecondary exploration, learners are afforded the opportunity to experience distinctive and innovative educational and professional experiences. There are multiple paths for learners to follow while in the Middle College program.

The Academy is available to current freshmen, or sophomore students, who are enrolled in the Hudson School District. While enrolled at the Hudson Branch Campus Middle College, the learner will have access to all of Hudson Area School's extracurricular activities.

## **Hudson Area Schools Nondiscrimination Statement**

Hudson Area Schools does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of sex, race, color, national origin / ancestry, religion, height, weight, marital status, age, limited English-speaking ability, sexual orientation, or disability. Direct inquiries to: Hudson Area Schools, 781 N. Maple Grove Ave., Hudson MI., 49247.

# **Hudson Branch Campus Middle College Student Application Requirements and Process**

Application packets may be typed or handwritten and must be signed by the learner and parent/guardian. Following is a list of items to be collected and submitted, in order for your application to be considered.

## **Personal Information**

- Learner Information and Parent/Guardian Information
- Learner Enrollment Questions and Learner Statement

## **Statements of Confirmation**

- Student Statement of Confirmation
- Parent/Guardian Statement of Confirmation

## **Academic Background**

- Learner requests two (2) educators to each complete a Branch Campus recommendation form:
- Learner is to complete the following self-evaluation:

## **Completing the Application**

- Please submit the completed application packet to Hudson Branch Campus Middle College Representatives noted below; you may also mail, fax, or scan the application. If you have questions, please contact:

Kevin Reed  
550 East Main Street  
Hudson MI 49247  
[kreed@hudson.k12.mi.us](mailto:kreed@hudson.k12.mi.us)  
517-448-1413 ext.461 (telephone)/517-448-1414 (fax)

## **Notification of Application Status**

An official, written notification and telephone call will be made to accepted students. Learners not offered admission will be notified through written notification only.

### **Learner Information**

Learner's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Home Address: \_\_\_\_\_  
  Street  City  State  Zip

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

In what grade are you currently enrolled? \_\_\_\_\_

Academic Program of Interest: \_\_\_\_\_

How did you hear about the Academy Branch? \_\_\_\_\_

What will be your mode of transportation to your Jackson College classes? \_\_\_\_\_

Check all boxes that apply:

Free/Reduced Lunch  Tuition Incentive Program  Homeless  Foster Care

First Generation (neither of your parents attended College)

**Parent/Guardian Information**

Parent 1/Guardian Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
  Street  City  State  Zip

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Highest Level of Education (circle one): Middle School / High School / Some College / College Degree

Parent 2/Guardian Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
  Street  City  State  Zip

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Highest Level of Education (circle one): Middle School / High School / Some College / College Degree

## **Learner Enrollment Questions and Learner Statement**

The enrollment questions and learner statement are an important part of the enrollment process. There is no right or wrong responses.

Please submit a written response to the following questions:

--How will the Hudson Branch Campus Middle College Program help you prepare for the future?

--The Hudson Branch Campus Middle College is a unique educational opportunity which relies heavily on personal responsibility. You will not always be closely supervised when attending college courses, while on lunch break, or attending other educational events. How do you believe you will respond to this open environment?

Learners, please compose a thoughtful, grammatically correct and well-organized learner statement introducing yourself and describing why you are applying to the Hudson Branch Campus Middle College. This should be an indicator of your best work at this level in your learning.

Student Statement Format Criteria:

- One page in length
- Printed in 12 point, Times New Roman font
- Double spaced
- 1” margins on all sides

## **Student Statement of Confirmation**

The Hudson Branch Campus Middle College is a unique educational program in which learners, after five years, will graduate with a high school diploma, a Michigan Early Middle College Association Certificate, and additionally the opportunity to obtain a trade certification, up to 60 transferable college credits, or an associate's degree. The Hudson Branch is designed to allow learners a traditional high school experience while preparing for postsecondary study and/or employment.

Learners who are accepted into the Hudson Branch Campus Middle College must meet the following expectations:

- Attend school regularly and consistently; notify the school in the event of an absence
- Devote additional time to daily studying
- Keep parents/legal guardians aware of academic progress
- Understand that a final Michigan Merit Curriculum class will be completed during the 5<sup>th</sup> year
- Understand that high school graduation ceremony and activities will be completed with your local district 12<sup>th</sup> grade high school cohort and diploma will be awarded after successful completion of student's 5<sup>th</sup> year
- Fully understand Hudson Branch is a 5-year program that requires fulfilling the Michigan Merit Curriculum and local district graduation requirements; a minimum of 15 transferable college credits; and 40 hours of a paid or non-paid work internship/job shadow, 100 hours of community service, or a combination of both equaling 70 hours
- Behave in a professional manner that shows respect for self, classmates, high school, and college campus, following both the Hudson and the Jackson College Student Code of Conduct policies
- Meet with your designated high school advisor/counselor and Jackson College advisor regularly, to discuss academic planning and progress
- Hudson Branch Campus Middle College students **MUST** attend orientation and a colloquia class held at JC @ LISD Tech Center, dates and times will be announced.

Your signature indicates your commitment, understanding, and agreement to meet these expectations.

---

Student Signature

---

Date

---

Parent Signature

---

Date

**Parent/Guardian Statement of Confirmation**

The Hudson Branch Campus Middle College is a unique educational program in which learners, after five years, will graduate with a high school diploma, a Michigan Early Middle College Association Certificate, and additionally the opportunity to obtain a trade certification, up to 60 transferable college credits, or an associate’s degree. The Hudson Branch is designed to allow learners a traditional high school experience while preparing for postsecondary study and/or employment.

Parents/guardians are critical to the success of students. Parents of those admitted to the Hudson Branch Campus Middle College should be fully aware of, and agree to, the following:

- Support the attendance policy and notify the school in the event of an absence
- Provide time each day for the student to study in an appropriate environment
- Review academic progress weekly with your learner
- Communicate any questions or concerns with Branch Campus program staff, in compliance with the Family Educational Rights and Privacy Act (FERPA)
- Fully understand Hudson Branch is a 5-year program that requires fulfilling the Michigan Merit Curriculum and local district graduation requirements; a minimum of 15 transferable college credits; and 40 hours of a paid or non-paid work internship/job shadow, 100 hours of community service, or a combination of both equaling 70 hours
- Attend and participate in high school parent/teacher conferences
- Transportation is the responsibility of the family

Your signature indicates your commitment, understanding, and agreement to meet these expectations.

---

Parent/Guardian Signature

---

Date

# Hudson Branch Campus Middle College

## Skills Inventory Self-Evaluation

Learners Name: \_\_\_\_\_

	Never	Occasionally	Sometimes	Most of the time	Regular & Consistent
Brings necessary materials to class- notebook, pen, laptop, paper, etc					
Gets materials ready to start class upon arrival					
Hands homework in on time					
Immediately ends conversations with friends and waits for directions when class begins					
Listens when others are speaking					
Demonstrates body language to speaker which indicates "I am interested"					
Speaks in volumes to be heard and understood by others					
Discusses a difficult situation without verbally "attacking"					



	Never	Occasionally	Sometimes	Most of the time	Regular & Consistent
Doesn't disrupt class by blurting out or making noises					
Doesn't disrupt class with "side-bar" conversations					
Comments made in class are appropriate					
Clear written communication with complete sentences					
Advocates for self with positive tone					
Corrects, adjusts, and regulates communications in accordance with conditions of a classroom					
Communicates with teacher in person at appropriate times or by e-mail					
Refrains from blaming others for problems					
Checks e-mail daily					
Participates verbally and on-topic in class discussions					
Listens and accepts other points of view without judgment					

	Never	Occasionally	Sometimes	Most of the time	Regular & Consistent
Stays calm and respectful, including words, body language, facial expressions					
Attends school daily					
Arrives to school on time in the morning					
Arrives on time to class					
Mentally present on a regular and consistent basis					
Sitting up, alert, and paying attention throughout class period					
Enters classroom without disrupting others when needs to be late					
Completes all in-class assignments					
Completes homework on a regular and timely basis					
Assignments are neat, organized, spell-checked					
Takes notes during lectures					
Focused and on task throughout class period					

	Never	Occasionally	Sometimes	Most of the time	Regular & Consistent
Initiates getting notes and missed assignments from teacher when absent					
Completes and turns in work missed as soon as possible upon return					
Schedules and attends appointments for advising, conferences, etc. or re-schedules if unable to attend					
Graciously accepts constructive criticism and uses it to modify behavior					
Accepts consequences of behavior and makes adjustments accordingly					
Presents passes, notes, return slips, etc. as required					

# Hudson Branch Campus Middle College

## Teacher Recommendation Form

Learner Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Rate the learner in terms of the following attributes: Check all that apply.

	No Basis for Evaluation	Below Average	Average	Above Average	Exceptional
Academic capability to succeed					
Levels of personal commitment to academic achievement					
Organizational skills					
Study skills					
Relationship with peers (develops appropriate relationships)					
Relationship with faculty/staff (develops appropriate relationships)					
Self-discipline; initiative; willing to take responsibility for behavior					
Academic/Personal Motivation					

Teacher Signature: \_\_\_\_\_

# Hudson Branch Campus Middle College

## Teacher Recommendation Form

Learner Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Rate the learner in terms of the following attributes: Check all that apply.

	No Basis for Evaluation	Below Average	Average	Above Average	Exceptional
Academic capability to succeed					
Levels of personal commitment to academic achievement					
Organizational skills					
Study skills					
Relationship with peers (develops appropriate relationships)					
Relationship with faculty/staff (develops appropriate relationships)					
Self-discipline; initiative; willing to take responsibility for behavior					
Academic/Personal Motivation					

Teacher Signature: \_\_\_\_\_